

## PROJECT OFFICER – HMIS / IECHC

### Background

Malaria Consortium (MC) is a British registered charity ([www.malariaconsortium.org](http://www.malariaconsortium.org)) specialising in communicable disease control programmes. In the Republic of South Sudan MC provides support to the Ministry of Health (MoH). This includes high level technical support for the development of policies, guidelines, and strategies. It also includes capacity building work to strengthen the quality of care provided by health facilities. In the past year we have also begun implementation of community-based programmes focussing on controlling key childhood illnesses. Our current programmes are focussed on the treatment of diarrhoea, malaria, pneumonia, and severe acute malnutrition.

### Location

The position is based in Aweil, Northern Bahr el Ghazal and will report to the Aweil-based Programme Manager. The Project Officer must be willing to work across several counties in NBEG and be prepared to stay overnight in remote locations.

### Duties

The successful candidate will be responsible for the following duties:

#### **Technical Support:**

1. Oversee implementation of project activities in project districts including:
  - Training of health facility workers on the use of key recording tools including registers and monthly reports (HMIS);
  - Training of health facility workers on Integrated Essential Child Health Care (IECHC);
  - Reviewing training materials on a regular basis to ensure high quality training;
  - Providing regular feedback to County and State authorities on key challenges in the delivery of health services and reporting;
  - Working together with County and State authorities to identify solutions to improve HMIS and IECHC;
  - Subject to programme needs managing a HMIS / IECHC Field Officer.

#### **Coordination:**

1. Liaise with key partners including County Health Departments, local leaders, NGO partners, and other stakeholders (as necessary).

#### **Administrative and Other Duties:**

1. Provide monthly written reports on activities to the Programme Manager.
2. Work with the finance department to prepare financial requests and ensure the timely reporting of expenditure.
3. Any other duties as required by the line manager.

## **Experience, skills and qualifications**

### *Essential*

1. Clinical Officer, nurse or Public Health qualifications
2. At least two years field experience, preferably with an NGO
3. Strong background in training and capacity building
4. Ability to find solutions to complex problems in a challenging environment
5. Excellent planning and organisational skills
6. Excellent written and spoken English
7. Strong computer skills particularly Microsoft Office
8. Flexible, ability to work both as an individual and as a team member and under stress in what can be a harsh environment
9. Republic of South Sudan national, preferably from NBeG.
10. Fluent in Arabic

### *Desirable:*

1. A broad range of experience including logistics
2. Spoken and written Dinka

**Female applicants who meet the above requirements are strongly encouraged to apply.**

**Package:** Competitive NGO salary and benefits.  
**Contract duration:** 1 Year (with 3-month probation)  
**Contact Details:** CVs can be handed into the Malaria Consortium Office, Plot 367, Block 3-K South, First Class Residential, Juba, or emailed to [M.Tony@malariaconsortium.org](mailto:M.Tony@malariaconsortium.org)

**Application Deadline: Friday 16<sup>th</sup> September 2011**

**This post is subject to funding approval. Only successful applicants will be contacted for an interview. If you do not hear from us please consider your application unsuccessful.**