

Tuesday, September 13, 2011



Medair is a Christian humanitarian international NGO founded in 1988, with its HQ in Switzerland. Medair's mission is to respond to human suffering in emergency and disaster situations by implementing multi-sectoral relief and rehabilitation projects, in a compassionate and serving attitude inspired by its Christian ethos. The organisation's consistent focus ensures maximum efficiency and accountability, with ISO 9001:2000 certification worldwide. Medair's unswerving commitment continues to bring hope to the world's most vulnerable.

To facilitate achievement of Medair's objectives to reduce morbidity and mortality in South Sudan by assessing and responding rapidly to emergencies in all ten states, Medair is requesting applications from candidates for the following job:

National Vacancy
ERT WASH Technician
Emergency Response Team

1. Technical: (in liaison with PM and WASH Advisor)

- Responsible for quality construction of all water, Sanitation structures, maintenance and sustainability;
- Give input for project proposals, budgets, reports and evaluations, initiate WASH Programs;
- Effective integration and mainstreaming of gender into the project in liaison with PM and WASH Advisor;
- Appropriately involve the beneficiary population in all phases of the projects.

2. Quality Management

- Ensure sectoral integration, learning, sharing and adoption of best practices as outlined in SPHERE, Medair quality manual and guidelines;
- Conduct regular M&E assessments, feed back to PM, technical implementation against project activities and WASH processes;

3. Communication

- Deliver regular, open and honest communication formal and informal with PM and WASH team;
- Updating the PM with the performance of contractors, casual labourers on complex issues ;
- Timely preparation of field visit reports, assessments and meeting minutes;
- Regular, open and honest communication, both formal and informal, with the PM and WASH team on progress towards the project objectives, challenges, questions and the security situation;

4. HR/Staff Management

- Contribute to human resources planning by identifying future personnel needs, process casual payments and other activities, work along side Community liaison Officers to develop training materials;
- Manage field team once nominated team leader for a trip, organize and participate in devotions prayer, hold frequent meetings to review and plan program activities;

5. Logistics

- In Liaison with Logistics staff and PM, responsible for the logistical needs for WASH related activities and equipment, ensuring prompt procurement, maintenance and correct cost of items for project activities and maintaining accurate records of items purchased;

Requirements;

- Diploma in either Public Health, community or development studies or health
- Two years proven Technical experience in Bore repair/rehabilitation, HHP and sanitation in emergencies setting
- Fluency in both written and spoken English and Arabic
- Basic IT skills/knowledge in Microsoft Word, Excel and internet usage
- Two years working experience with a reputable NGO/institution
- Committed Christian

Please submit your application (CV, contact information) not later than **7/10/2011** to;

Medair Human Resource Officer

Hai Matara,

Airport View

Juba, Opposite Bross (former Petrol Station) near Perkins Company

Or e-mail: hr-juba@medair.org . **Only short-listed applicants will be contacted.**

