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## **JOB VACANCY**

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**DESIGNATION: Primary Health Care Supervisor - 1 POST**

**DUTY STATION: AVSI Isohe, Ikwoto County, Eastern Equatoria State, South Sudan**

**ORGANISATIONAL DESCRIPTION:**

AVSI is an International NGO which has been operating in South Sudan since 2005, implementing medium to long-term sustainable health, education & child support, water & sanitation, food security and emergency relief programmes.

**Main duty:**

Mainly involved with outreach supervision and on-the-job training of PHC Community Health Workers, she/he will participate in health assessments, spending majority of her/his time in field supervision. To assist Health Coordinator in developing and monitoring Primary Health care interventions, to be carried out under AVSI projects.

**Specific Duties:**

- Perform a brief assessment of health units supported by AVSI to benefit from training programmes
- Design, in conjunction with the AVSI health team, a topical training program based on the most common presenting complaints seen in each of the units
- Carry out regular topical training sessions for CHWs in their units, including in-service training
- Contribute to the design, in conjunction with the AVSI health team, of IEC materials in support of the training program (in particular posters summarizing the approach to and treatment of various diseases, summary handouts, etc.)
- Design relevant written or practical tests for the community health workers as an evaluation of their capacity and demonstration of program success
- Support CHWs in record and store-keeping and regular reporting to Government Authorities
- Assist in supervision of EPI, growth monitoring, malnutrition screening , HIV/AIDS awareness and antenatal care outreach program
- Regular reporting to AVSI Health Coordinator
- Any other duties and tasks as assigned by the Supervisors

**Job Requirement:**

- Minimum qualification; Diploma in Clinical Medicine and Community Health, Diploma in Comprehensive Nursing, Registered Nurse or Midwife, or closely related field.
- At least 2 years work experience in the Health sector

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- Familiarity with the structure, systems and policies of the health sector in South Sudan.
- Demonstrated capacity to oversee development of work plans, monitoring and evaluations, and reports.
- Excellent oral and written communication skills in English including capacity to prepare and deliver formal presentations on project progress and results.
- Strong analytical skills, sound judgment and the capacity to think plan strategically, Interest and capacity to learn about new areas, a plus.
- Excellent interpersonal communication, networking and negotiation skills, including working in teams in a cross-cultural context as well as familiarity with local languages and customs
- Facilitation skills a strong plus.
- Ability to trouble shoot and problem solve.
- Working knowledge of computer applications particularly MS Office

#### How to Apply

Application should include updated Curriculum Vitae (CV), three references and cover letter. In the cover letter (of no more than two pages in length) the candidate should briefly describe his or her motivation for the position and highlight relevant experience

Kindly submit your application no later than the **16<sup>th</sup> of January 2011** to [hr.southsudan@avsi.org](mailto:hr.southsudan@avsi.org), [gabriele.erba@avsi.org](mailto:gabriele.erba@avsi.org) or drop it in hard copy to any of our offices in Juba, Torit or Isohe.

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## **JOB VACANCY**

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**DESIGNATION: Statistical Data Clerk - 1 POST**

**DUTY STATION: AVSI Isohe, Ikwoto County, East Equatoria State, South Sudan**

**ORGANISATIONAL DESCRIPTION:**

AVSI is an International NGO which has been operating in South Sudan since 2005, implementing medium to long-term sustainable health, education & child support, water & sanitation, food security and emergency relief programmes.

**Main duty:**

She/he will be responsible to collect and analyze data, creation of a common database with the personnel of Isohe clinic, in order to provide official report and statistic to Local institutions and UN Agencies (epidemiological, nutrition etc); she/he will participate in every assessment on field

**Specific Duties:**

- To assist in recording beneficiaries personal data (children, ANC women, school children etc.) during the various health activities
- To record and collate data during integrated outreach activities.
- To support data collection and various stock taking daily, weekly, monthly, quarterly, yearly from AVSI activities, at PHCUs, PHCC and village activities, to be forwarded To AVSI, DOT, GoSS at various level periodically
- Provide data management, support high quality, accurate and timely reports.
- Maintain safe custody of all program data including a system of filing copies of query reports as well as other activity reports
- Regularly follow up with the Health Coordinator to resolve data inconsistencies and other questionable data attributes
- To assist AVSI Health/Hygiene team during mobilization, awareness sensitization in the community, school health, nutritional screening, when requested;
- Participate in weekly AVSI Health Coordination meetings.
- Attend up date training both formal and on the job, when requested
- Any other duty requested by the supervisors.

**Job Requirement**

- Minimum qualification: Diploma in Health Records Information/ Health Information Technology or related field
- At least 2 years' experience, preferably at MOH district facility level
- Skills in data entry, cleaning, compiling reports
- Database management skills and ability to use statistical software will be an added advantage

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- Knowledge of HIMS/DHIS a strong plus

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## **JOB VACANCY**

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**DESIGNATION:** Community Health Worker (CHW) - 2 POSTS

**DUTY STATION:** AVSI Isohe, Ikwoto County, East Equatoria State, South Sudan

**ORGANISATIONAL DESCRIPTION:**

AVSI is an International NGO which has been operating in South Sudan since 2005, implementing medium to long-term sustainable health, education & child support, water & sanitation, food security and emergency relief programmes.

**Main objective:**

The Community Health promoter will assist in integrated community based health care and promotion in the PHCC, PHCUs and within the community.

**Specific Duties:**

- Prepare equipment and material for out reach activities
- Organize venue and patient flow at arrival.
- Register children and pregnant mothers, or target beneficiaries, assist in filling appropriate Child and ANC cards.
- Growth monitoring and nutritional assessment, taking all relevant anthropometric measures
- Assist other staff in recording and data collection.
- Participate in community mobilization and awareness program with regard to health promotion following sufficient training
- Assist in promoting school health, children de-worming, vitamin A supplementation in Isohe and in the rural schools
- Assist in antenatal care, nutrition, and immunization programs also in Isohe PHCC.
- Assist in interpreting in the various activities, when necessary
- Participate in weekly AVSI Health Coordination meetings.
- Attend up date training both formal and on the job, when requested
- Any other job requested by first and second supervisor

**Job Requirement**

- At least 2 years work experience with government or NGOs in the Health sector
- 9 months training as CHW or Nursing Assistant/Nursing Aid a strong plus
- Able to write reports
- Working knowledge of computer applications particularly MS Office is an added advantage
- Excellent interpersonal communication, networking and negotiation skills, including working in teams in a cross-cultural context

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- Willing to work in stress conditions.
- A good team player with leadership qualities
- Fluent in English, Lotuko or Juba Arabic.
- High sense of organisation and trustworthy.

#### How to Apply

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## **JOB VACANCY**

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**DESIGNATION: Hygiene Promoter - 2 POSTS**

**DUTY STATION: AVSI Isohe, Ikwoto County, East Equatoria State, South Sudan**

**ORGANISATIONAL DESCRIPTION:**

AVSI is an International NGO which has been operating in South Sudan since 2005, implementing medium to long-term sustainable health, education & child support, water & sanitation, food security and emergency relief programmes.

**Main duty:**

The Hygiene Promoter will promote hygiene and sanitation awareness and behaviour change in AVSI's areas of operations.

**Specific Duties:**

- Carry out day to day activities in the communities where AVSI has drilled boreholes, to sensitize the local communities in the fields of access to clean water, promoting hygiene in the household and greater community and sensitizing on the links between hygiene and good health.
- Train new or refresh existing Water Source Committees and monitor their performance, fencing of the boreholes, daily management of the water source and basic maintenance of the pump.
- Follow community based activities/works to improve the overall water and sanitation conditions in the communities they are working in.
- Work towards the improvement of the overall sanitation and hygiene conditions of the geographical area of competence.
- According to an agreed work plan, carry out activities to reach project objectives in the field of water and sanitation.
- Be the first point of contact for AVSI with the communities and local authorities for the water and sanitation activities in the villages or communities where he/she operates in.
- Facilitate the preparations for community meetings, sensitizations and other public activities.
- Carry out population surveys and registration of beneficiary data as required.
- Collect and compile weekly and monthly activity reports on hygiene and sanitation, and analyze it for field use.
- Assist in the organization and carrying out of distributions in case of need.
- Assist in the carrying out of surveys, evaluation and monitoring in close cooperation with the Water and sanitation team.

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- Meet regularly with the AVSI water and sanitation team to discuss activities and progress
- Any other duties and tasks as assigned by the Supervisor

### **Job Requirement**

- At least 2 years work experience with NGOs in the Health/ Sanitation sector
- Able to write reports
- Strong computer skills (MS, Word, Excel, Access)
- Willing to work in stress conditions.
- A good team player with leadership qualities
- Fluent in English, Lotuko or Juba Arabic.
- High sense of organisation and trustworthy.

### **How to Apply**

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